

New York State Department of Environmental Conservation
Division of Environmental Permits, Region 3
21 South Putt Corners Road, New Paltz, New York 12561-1696
Phone: (845) 256-3054 FAX: (845) 255-3042
Website: www.dec.state.ny.us



November 6, 2003

Peter F. Kean
One Brittany Terrace
Rock Tavern, NY 12575

Re: Brittany Terrace Inc.
Town of New Windsor, Orange County
SPDES # NY0032263
DEC Application No. 3-3348-00011/00002

Notice of Incomplete Application

Dear Mr. Kean:

The NYS Department of Environmental Conservation (DEC) has reviewed the application referenced above regarding the expansion and increase of surface wastewater discharge. The application has been determined to be incomplete. The following is the information that we require to proceed with the review:

1) Location Map

Please provide a location map to identify the exact location of this project.

2) Project Description/Site plan

You must provide a detailed written description of the proposed expansion of the facility, ie. the number and type of proposed residential buildings, any proposed commercial buildings, etc. This narrative must include an engineering report which provides the design flow calculations and proposed modifications to the treatment facility. A detailed site plan for the project must be submitted. It must show the existing conditions ie. dwellings, driveways, etc. and the changes proposed.

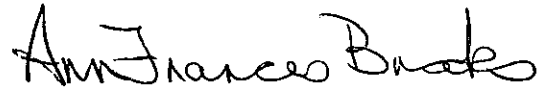
3) State Environmental Quality Review (SEQR) Determination

This project is subject to review pursuant to the State Environmental Quality Review Act. A designation of Lead Agency and determination of significance must be made before your application can be considered complete. You must provide a full Environmental Assessment Form (EAF) for this proposed project (copy enclosed). Also include a statement of all required local approvals and the status of any SEQR determination.

Mr. Kean, November 6, 2003
Brittany Terrace, Inc.
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Please provide two (2) copies of all documents submitted in response to this notice. No further action can be taken until all of these items are received. You may call me at (845) 256-3040 if you have any other questions or if you need further assistance. Thank you.

Sincerely,



AnnFrances Brooks
Environmental Analyst, Region 3

CC. L. Meyerson, Tarrytown
Orange County Department of Health
~~Orange County Department of Health~~
Paul Sheneman, P.E., PLS Engineering W/ Endosure